



**MINUTES OF THE ANNUAL PARISH COUNCIL MEETING
OF BLIDWORTH PARISH COUNCIL**
held at Blidworth Library, New Lane, Blidworth, Notts, NG21 0PW
on Thursday 19th May 2022 commencing at 7.00pm

Present: Councillors: W Bates, C Dabbs, J Rea, E Litchfield, H O'Hare, H Catling, M Atherton
N Rhodes
Apologies: None
Clerk: C Brettell
Members of the Public: 3 including County Councillor T Smith

Abbreviations: NCC – Nottinghamshire County Council
NSDC – Newark and Sherwood District Council

Action by

- 22/01 To Elect a Chair for the ensuing year.** Chair to sign declaration of acceptance of office
Cllr Rea was elected as Chair and duly signed the acceptance of office.
- 22/02 To Elect a Vice Chair for the ensuing year.** Vice Chair to sign declaration of acceptance of office
Cllr O'Hare was elected as Vice Chair and duly signed the acceptance of office.
- Members thanked Cllr Bates and Cllr Dabbs for their work over the past year and their continuing service to Blidworth.
- 22/03 To receive - Declaration of interests both pecuniary and non-pecuniary and applications for dispensation on items listed on the agenda**
None
- 22/04 To receive - Apologies for absence given to the Clerk**
None received
- 22/05 To receive and approve – Minutes of the meeting held on 21st April 2022 (Appendix 1)**
- It was **resolved** that the minutes of the meeting held on the 21st April 2022 be accepted as a true and accurate record.
- 22/06 To note – updates on matters arising from the minutes if not already on the Agenda**
(no decisions can be made)
The Clerk updated members on item 22/121.9 regarding an update to the current agreement with NSDC in regard to siting of the 2 planters on Rookwood Close. This was signed by the Chair.
- 22/07 To Agree – Working parties, Committees and appointment of Representatives, including Terms of Reference (Appendix 2)**
The terms of reference were agreed.
The following Committee's and Working Parties were agreed:

Working Party/Committee	Members
Communications/Marketing/Events/Engagement Youth Forum - Working Party	Cllr Litchfield Cllr Rea Cllr Atherton Cllr Spalding Cllr O'Hare Cllr Catling Cllr Dabbs Non-Council members: Jason Litchfield (non council member) Callam Walsh (non Council member)
Bloom/Summer Planting/War Memorial Planting - Working Party	Cllr Dabbs Bob Dabbs (non Council member) Cllr Atherton Cllr Spalding
Parks and Open Spaces Committee (including footpaths, Conservation Allotments, Workshop, War Memorial and Emergency Action Group) Refer to Terms of Reference Committee to be reviewed after 3/6/9 months for effectiveness	Cllr Rea Cllr Bates Cllr Litchfield Cllr Dabbs Cllr Atherton
Neighbourhood Plan/Parish Plan – Working Party	Cllr Litchfield Cllr Rea Cllr Spalding Cllr Catling Cllr Rea Cllr O'Hare
HR/Finance – Committee/Working Party	Chairman Vice Chairman Cllr Litchfield Cllr Catling
Planning – Working Party	Cllr Rea Cllr O'Hare

22/08 To Agree – Meeting dates for the upcoming year 2022/23 and Parish Events (Appendix 3)

Thursday 16th June
Thursday 21st July
No meeting in August
Thursday 15th September
Thursday 20th October
Thursday 17th November
Thursday 15th December

Thursday 19th January
Thursday 16th February
Thursday 16th March
Thursday 20th April
Annual Parish Gathering – Saturday 22nd April
Thursday 18th May – Annual Parish Council Meeting

Parish Council Events

Summer/Jubilee Gala – Sunday 5th June
Remembrance – Sunday 13th November
Christmas Light Switch on Event – Saturday 26th November
Pensioners Christmas Party – Wednesday 7th December

22/09 To receive Representations (no more than 5 minutes)

9.1 Public Participation

Cllr Rhodes entered the meeting at 7.15pm

A resident brought up issues with dog mess on New Lane/Cross Lane and the need for dog mess bins. The Clerk to enquire with NSDC, when a map has been provided. **Clerk**

9.2 Reports from District and County Council Representatives on Matters of a direct relevance to Blidworth Parishioners

No reports from District Councillors.

NCC Councillor Tom Smith provided a report, in summary:

The Warsop Lane pavement widening had been completed, although he would request some reseeded of the grassed areas. Members thanked Cllr Smith for putting forward this project. 30mph speed signs had been requested for Dale Lane and a temporary flashing speed sign had been applied for. A traffic counter on Main Street, Blidworth was in place to monitor traffic and the amount of lorries going through the village.

Blidworth on the move had received £9000 grant funding from NCC. Blidworth Methodist Church had also been given 'Green up' funding.

Blidworth had been voted for, for additional library funding for improvement works.

NCC and NSDC had changed their committee structure to a cabinet structure.

22/10 To Discuss/Update on Highway Issues in the Village (if not already covered in District and County Council reports) including removal of shrub beds on Dale Lane.

Cllr Atherton updated members about the village walk about organised by NSDC housing team, including representation from VIA and the police. NCC Cllr Smith, NSDC Cllr Thompson, Cllr Bates and the Clerk had also attended. Several items were highlighted that needed attention including the shrub beds on Dale Lane. The Clerk had requested a list of the items raised which she would circulate to members. **Clerk**

Other issues discussed included traffic calming measures, which would be addressed as part of a potential village plan.

22/11 Financial Matters

11.1 To Approve - Internal Audit (Appendix 4)

It was **resolved** to approve the Internal Audit. The Councillors and Clerk were commended on their work.

11.2 To Agree – Inventory/Asset Register as at 31st March 2022 (Appendix 5)

It was **resolved** to agree the contents of the Asset Register at a value of £ 371600.

11.3 To Consider, approve and sign the Annual Governance Statement – Section 1 (Appendix 6)

Consideration was given to the Annual Governance statement which was completed. It was **resolved** to approve this and it was then signed by the Chair.

11.4 To consider, approve and sign the Accounting Statement – Section 2 (Appendix 7)

It was **resolved** to approve the Accounting statement which was then signed by the Chair.

To receive and approve accounts and financial information:

11.5 Analysis of Payments – April 2022 (Appendix 8)

11.6 Analysis of Receipts – April 2022 (Appendix 9)

11.7 Bank Reconciliation Statement as at 30th April 2022 (Appendix 10)

11.8 To Authorise schedule of payments for May (Appendix 11)

The Chair checked the bank reconciliation figures with the bank statements.

It was **resolved** to accept and approve the financial information as per items 11.5 – 11.7 that had been submitted to members and to authorise the schedule of payments (11.8) subject to any additional payments regarding the Jubilee Gala. **Clerk**

11.9 To Remove - J Middleton and J Cheesmond as bank signatories on accounts

It was **resolved** to remove J Middleton and J Cheesmond as bank signatories on all bank accounts

22/12 Business

12.1 To agree – Update on works regarding Sherwood Avenue Recreational Ground including the agreement for '*Permission for direct access into Forestry England land at Boundary wood, Blidworth from Sherwood Avenue Park*' (Appendix 12)

The Clerk updated members that the Planning Permission had been granted for the new fencing and CCTV column. The Clerk had had a discussion with Blidworth Oaks School regarding the boundary to the school field, Mr Walker to be involved in any future discussions.

The Clerk had arranged a site visit with 'Secure a Field' on Monday 23rd May, All Councillors, Mr Walker (BOPS) and residents had been asked to attend. The Forestry Commission were unable to attend.

It was **resolved** that subject to the agreement of the boundaries and inhibitors and the entrance and exits points those Councillors in attendance at the meeting had the delegated power to proceed as agreed at the April meeting (plans and specification already agreed).

Members discussed the agreement from Forestry England regarding the access into Sherwood Avenue Park.

It was **resolved** for the Parish Council to refuse the agreement based on that access has existed for over ten years. The Parish Council to ask Forestry England to demonstrate how such conditions apply to others. **Clerk**

12.2 To discuss - Consultation on Parking for businesses and residents in the village
This item to be included in any future Parish/Neighbourhood Plan

12.3 To update – Events including the upcoming Jubilee Gala
 Cllr Litchfield and the Clerk updated members about the programme for the upcoming Jubilee Gala. There was a selection of stalls, Children’s picnic, Dog Show, live music and Studio 96 dance troupe.

The Clerk ran through the potential costs (Face painting £40, Decorating Crowns £50, Children’s Party food for 70 £175, Dog Show rosettes approx. £40. Artists/PA £100, Hire of the marquee £50, Bunting, flags and hats £100) These were approved for payment. Blidworth Welfare are to provide drink tokens for the singers/bands.

12.4 To agree – New Councillor Training for Cllr Catling

It was **resolved** for Cllr Catling to carry our new Councillor training at a cost of £40

12.5 To note – Casual Vacancy

The Clerk updated members that no election had been called. It was agreed to advertise the 2 vacancies and co-opt at the June meeting. Clerk to arrange. **Clerk**

12.6 To discuss – Grass cutting on school field

This was to be discussed further and an idea of costs obtained. **Clerk**

12.7 To note – Regular attendance of Youth bus on Sherwood Avenue Park

The Clerk updated members regarding NCC youth bus attending site. This was to be on a Thursday evening funds permitting.

NCC now have a key for the Sherwood Avenue Park entrance as previously agreed (21/11.5).

12.8 To discuss – Possible SSI in Blidworth

Cllr O’Hare raised this as possible sites in Tippings wood. Cllr’s O’Hare and Rhodes to look into this further. **Cllrs O’Hare and Rhodes**

12.9 To discuss – Dogs on lead zone at Sherwood Avenue Recreation Ground

This item was deferred as no information had been received from NSDC. Clerk to chase. **Clerk**

12.10 To discuss – Membership to RCAN (details emailed out)

RCAN membership was discussed by members. They could offer assistance in producing a Parish Plan or Neighbourhood Plan – The Clerk talked through some of the details.

It was agreed to invite RCAN to an informal meeting before the next Parish Council meeting on the 16th June to discuss further.

It was also agreed for the Parish Council to have an informal meeting on the 9th June to look at what the Parish would like to provide if a Neighbourhood or Parish Plan was to be developed. **All Councillors**

22/13 Planning Applications

To receive, and where appropriate comment on the following applications:

Proposal:	Change of use of land to equestrian, retention of associated field shelters/stables and formation of new access tracks (retrospective)
Site Address:	Plots 4, 5 And 8 New Lane Blidworth
Planning Application Ref:	21/02620/FULM

Proposal:	Change of use of land to equestrian and retention of associated stables (retrospective)
Site Address:	Plot 11 New Lane Blidworth
Planning Application Ref:	21/02621/FULM

Proposal:	Change of use to equestrian use, retention of field shelter and formation of new access track (retrospective)
Site Address:	Plot 2 Cross Lane Blidworth
Planning Application Ref:	21/02633/FULM

Proposal:	Change of use to equestrian use, retention of field shelter and formation of new access track (retrospective)
Site Address:	Plots 9 And 10 New Lane Blidworth
Planning Application Ref:	21/02638/FULM

Proposal:	Change of use to equestrian use, retention of field shelter and formation of new access track (retrospective)
Site Address:	Plot 12 New Lane Blidworth
Planning Application Ref:	21/02641/FULM

Proposal:	Change of use of land to equestrian use, retention of field shelters and hay store and formation of new access track (retrospective)
Site Address:	Plot 13 New Lane Blidworth
Planning Application Ref:	21/02659/FULM

Proposal:	Change of use of land to equestrian use and formation of new access tracks to both Plots. New shelter and retention of open fronted field shelter to Plot 3
Site Address:	Plots 3 And 15 New Lane Blidworth
Planning Application Ref:	21/02663/FULM

It was **resolved** to respond to the above 7 planning applications stating:

Blidworth Parish Council have considered this application and have no objections to this proposal, based on that the land is for leisure purposes.

However, the Parish Council would like to know how land can be sold with the assumption that it is equestrian when it is not, and would like to see the Policy in place by Newark and Sherwood District Council for ensuring land is sold for its intended purpose and how this is monitored in Blidworth.

Proposal:	Retention of existing structures for agricultural purposes only (retrospective application)
Site Address:	Field Reference Number 6815 New Lane Blidworth
Planning Application Ref:	22/00839/FUL

It was **resolved** to respond to this planning application stating:

Blidworth Parish Council have considered this application and have no objections to this proposal, based on that the land is for agricultural purposes.

Proposal:	Proposed change of use of land from agriculture to equestrian and erection of mobile field shelters (retrospective)
Site Address:	Land Adjacent To Jesmondene Cottage Calverton Road Blidworth Bottoms Blidworth
Planning Application Ref:	22/00333/FULM

It was **resolved** to respond to this planning application stating:

Blidworth Parish Council have considered this application and have no objections to this proposal, based on that the land is for leisure purposes.

However, the Parish Council would like to know how land can be sold with the assumption that it is equestrian when it is not, and would like to see the Policy in place by Newark and Sherwood District Council for ensuring land is sold for its intended purpose and how this is monitored in Blidworth.

Planning Decisions

The following Planning decisions have been made (full details emailed out to Councillors):

Proposal:	Proposed rear extension using non-matching materials (retrospective)
Site Address:	77 Dale Lane Blidworth NG21 0SA
Planning Application Ref:	21/02102/HOUSE
Decision:	Grant Householder Application

Noted

22/14 To note – Correspondence received

All relevant correspondence sent out via email

The Clerk drew members attention to the correspondence from Gallagher regarding the increase in premium to add the Outdoor Gym Equipment, Lectern and Pit Wheels to the Insurance policy.

22/15 To note – The date of the next Parish Council Meeting – 16th June 2022

The time had reached 9.20pm

It was **resolved** to suspend Standing orders to continue with the business. A short comfort break was held before reconvening.

22/16 Exclusion of Public (Confidential Items)

In accordance with Public Bodies (admission to meetings) Act 1960 section 1(2) the Council exclude the public and press from the meeting by reason of the confidential nature of the business to be transacted.

Meeting closed 10.11pm