



Minutes of the Annual Parish Council Meeting held virtually via ZOOM of Blidworth Parish Council on Thursday 6th May 2021 at 7.00pm

Present: Councillors: W Bates (Chair), J Middleton, K Arnold, Y Woodhead,
J Rea, N Rhodes, N Spalding, J Cheesmond, E Litchfield,
Apologies: LJ Campbell, C Dabbs
Clerk: C Brettell
Members of the Public: 4

Action by

- 21/01 To Elect a Chair for the ensuing year.** Chair to sign declaration of acceptance of office
Cllr Bates was elected as Chair and duly signed the declaration of acceptance of Office.
- 21/02 To Elect a Vice Chair for the ensuing year.** Vice Chair to sign declaration of acceptance of office
Cllr Dabbs was elected as Vice Chair.
- 21/03 To receive - Declaration of interests both pecuniary and non-pecuniary and applications for dispensation on items listed on the agenda**
Cllr Woodhead declared an interest in Planning 21/13.
- 21/04 To receive - Apologies for absence given to the Clerk**
Apologies were received and accepted from Cllr Campbell due to work commitments and Cllr Dabbs due to illness.
- 21/05 To receive and approve – Minutes of the meetings held on 18th March 2021**
(Appendix 1)
Cllr Campbell had submitted amendments to the minutes that were accepted.
It was then **resolved** that the minutes of the meeting held on the 18th March 2021 be accepted as a true and accurate record.
- 21/06 To note – updates on matters arising from the minutes if not already on the Agenda**
(no decisions can be made)
None
- 21/07 To Agree – Working parties, Committees and appointment of Representatives, including Terms of Reference** (Appendix 2)

Cllr Rhodes entered the meeting at 7.15pm

The following committees/working parties and members were agreed:

Councillors or members of the public could join these groups at a later date as appropriate

Working Party/Committee	Members
Communications/Marketing/Events/Engagement Youth Forum - Working Party	Cllr Litchfield Cllr Rea Cllr Spalding Cllr Arnold
Bloom/Summer Planting/War Memorial Planting - Working Party	Cllr Dabbs Bob Dabbs Cllr Litchfield Cllr Spalding
Parks and Open Spaces Committee (including footpaths, Conservation Allotments, Workshop, War Memorial and Emergency Action Group) Refer to Terms of Reference Committee to be reviewed after 3/6/9 months for effectiveness	Cllr Rea Cllr Bates Cllr Litchfield Cllr Dabbs Cllr Campbell
Neighbourhood Plan – Working Party	Cllr Litchfield Cllr Rea Cllr Spalding
HR/Finance – Working Party	Chairman (Cllr Bates) Vice Chairman (Cllr Dabbs) Cllr Litchfield

21/08 To Agree – Meeting dates for the upcoming year 2021/22 and Parish Events (Appendix 3)

The following meeting dates were agreed (subject to change):

Thursday 15th July 21

No meeting in August

Thursday 16th September 21

Thursday 21st October 21

Thursday 18th November 21

Thursday 16th December 21

Thursday 20th January 22

Thursday 17th February 22

Thursday 17th March 22

Thursday 21st April 22

Annual Parish Meeting – To be arranged for a Saturday in April

Events – (Provisional due to Covid Restrictions)

Summer Gala – Sunday 18th July 21

Remembrance – Sunday 14th November 21

Christmas Light Switch on Event – Saturday 27th November 21

Pensioners Christmas Party – Wednesday 8th December 21

21/09 To receive Representations (no more than 5 minutes)

9.1 Public Participation

A resident asked the outcome of the petition handed to the Clerk regarding the positioning of the gym equipment. The Chair provided an update, and confirmed it would be looked at.

9.2 Reports from District and County Council Representatives on Matters of a direct relevance to Blidworth Parishioners

Cllr Woodhead informed members of imminent changes to the Planning procedures at District.

21/10 Financial Matters

10.1 To Approve - Internal Audit (Appendix 4)

It was **resolved** to approve the Internal Audit.

10.2 To Agree – Inventory/Asset Register as at 31st March 2021 (Appendix 5)

Following the land valuations in October 2020, it was **resolved** to state the value of the allotment land at Dale lane at a value of £15,000. The Parish Council had promised to keep the land as allotments, and not sell off as Building land as identified in the Local Plan. The value of assets would be reduced to £353873.

Cllr Cheesmond requested that items gifted to the Parish be included on the register, and asked the Clerk to contact his Company directly for prices.

Cllr Litchfield agreed to look into this with the Clerk.

Clerk/Cllr Litchfield

10.3 To Consider, approve and sign the Annual Governance Statement – Section 1 (Appendix 6 – Annual Return and schedules)

Consideration was given to the Annual Governance statement by members which was then completed.

It was **resolved** to approve the Annual Governance statement which was then to be signed by the Chair the following day.

10.4 To consider, approve and sign the Accounting Statement – Section 2 (Appendix 7 – Annual Return and schedules)

It was **resolved** to approve the Accounting Statement which was then to be signed by the Chair the following day.

To receive and approve accounts and financial information:

10.5 Analysis of Payments – March/April 2021 (March previously issued April to follow)

10.6 Analysis of Receipts – March/April 2021 (March previously issued April to follow)

10.7 Bank Reconciliation Statement as at 31st March 2021 and 30th April (March previously issued April to follow)

The Clerk had been unable to prepare the April accounts as the bank statements had not arrived.

10.8 To Authorise schedule of payments for May and April (retrospectively) 2021
(Appendix 8)

It was **resolved** to accept and approve the financial information as per items 10.5 – 10.7 that had been submitted to members and to authorise the schedule of payments (10.8) including the additional payments of £60.00 to S Stack (internal Audit) and Lawsons Motor Centre Ltd £199.20 (2 spare tractor tyres).

Any payments for June would be emailed out to Councillors and then authorised retrospectively at the next meeting.

21/11 Business

11.1 To Agree – Delegation of Power in upcoming months between Clerk and Chair in matters of urgency

It was **resolved** for the Clerk, Chair and Vice Chair to have delegated authority to make decisions on behalf of the Parish Council where such decision cannot be reasonably deferred. This will be the case until future meetings can take place safely.

The Chair stated he would endeavor to ensure meetings resumed as soon as practical and suggested informal zoom meetings to keep Councillors talking where possible.

11.2 To Agree – Emergency Action Group for security of Sherwood Avenue Recreational ground, including CCTV and lighting.

This item was not necessary following the formation of the Parks and Open Spaces committee.

11.3 To Agree – Purchase of equipment and PPE for Parish Groundsman (Appendix 9)

The Clerk updated members that the PPE, blower and strimmer had been purchased under the Clerks Power to do so due to urgency and the April meeting being cancelled. This decision had been emailed to Councillors on the 13th April.

It was **resolved** to purchase the remaining items – the mower and hedge cutter. **Clerk**

11.4 To Agree – purchase of litter bins and additional litter picking equipment (grant funded by Nottinghamshire Community Foundation)

The Clerk updated members regarding the grant funding and the items applied for (4 new litter bins and litter picking equipment).

It was **resolved** to purchase these items, as per the Grant Application request. **Clerk**

11.5 To Agree – Provision for NCC (Youth, families and Cultural Services) to access Sherwood Avenue to bring on site their mobile youth bus.

The Clerk updated members regarding the mobile youth bus and the request to access the site on a regular basis.

It was **resolved** to give permission for the Youth provision to have a key to access the site, but must ensure it is locked and secure after leaving. Clerk to arrange. **Clerk**

11.6 To Note – Risk Assessments (emailed out to Councillors 1st April 2021)

Cllr Cheesmond had queries which he said he would email into the Clerk. The Clerk confirmed the discussion she had had with the Blidworth Fire Service regarding the storage of fuel. The quantity to be noted on the risk assessment.

It was **resolved** to note the Risk Assessments carried out.

11.7 To Discuss/Agree email from VIA regarding trees and removal of festive lights
The Clerk updated members on the conversations with the Contractor A W Fencing, and the quotations received from Newark and Sherwood Council to remove at £425+ VAT.
It was unlikely that these would not be suitable to put back up.

Cllr Spalding left the meeting at 8.37pm

It was **resolved** to establish the legal status regarding this from VIA, in the first instance to prevent unnecessary cost being incurred by the tax payer. The Clerk to keep members informed. **Clerk**

11.8 To Agree – Repair/renewal of rocking cradle area at Tesco corner
The Clerk updated members regarding the area.
It was agreed for the Chair to look at this as a matter of urgency, to ensure the area is safe.

11.9 To Update – Neighbourhood Plan
Cllr Litchfield gave an update on the Neighbourhood Plan - He had been in contact with Newark and Sherwood District Council to discuss and the area needed to be agreed. The Working party to meet to discuss further. **Cllr Litchfield**

11.10 To Discuss – Wild meadow planting on verges and open spaces
Cllr Litchfield provided information regarding wild meadow planting that he had looked into. Councillors agreed this was a good idea for next year for verges and areas at Sherwood Avenue Park and could involve the local school children.

11.11 To Update – Events for 2021
The working party had met to discuss the upcoming events and provided an update. The Summer Gala was planned to go ahead – the majority of activities would be outside. Further working party meetings to be arranged to discuss future projects. **Working Party**

11.12 To update – Youth Forum
Cllr Spalding had left the meeting and had nothing to report.
Cllr Litchfield informed members of the sunflower growing competition they were arranging to raise awareness of the Youth Forum. **Cllr Spalding/Cllr Litchfield**

21/12 To Discuss/Update on Highway Issues in Village

12.1 To Discuss Issues raised by residents
The Following issues were discussed:

- Access issue on Beck Lane, Blidworth
- Volume of Traffic coming through the Village
- Hedge at Belle Vue Lane, encroaching on pavement and blocking walkway
- Pedestrian area out of Blidworth onto Warsop Lane to Joseph Whitaker School – Blidworth Parish Council to make this into a scheme to make the area safe for children.

The Clerk to liaise with the necessary authorities to report/resolve. **Clerk**

21/13 Planning Applications

To receive, and where appropriate comment on the following applications:

Proposal:	Construction of first floor balcony to rear (resubmission 20/01201/FUL)
Site Address:	9 Marriott Lane Blidworth NG21 0QF
Planning Application Ref:	21/00545/HOUSE

It was **resolved** to respond stating 'No Comments'

Street naming and numbering 21/00040/NEWDEV – Land at New Lane, Blidworth (Paperwork sent out with April Agenda)

To consider appropriate Street names.

Discussion took place regarding the suggestions made.

It was **resolved** to make the following suggestions:

Forest Folk
James Prior
Nell Rideout
Matthew Clay

Planning Decisions

The following Planning decisions have been made (full details emailed out):

Proposal:	Outline Planning Application (all Matters Reserved) for erection of 21 dwellings, entrance road and garages
Site Address:	Land Adjacent To Marriott Lane Blidworth NG21 0RT
Planning Application Ref:	20/02114/OUTM
Outcome:	Refuse Outline Planning Permission Major

Proposal:	Erection of a new garden office
Site Address:	Forest Barn Dale Lane Blidworth NG21 0SU
Planning Application Ref:	21/00119/HOUSE
Outcome:	Grant Householder Application

Proposal:	Proposed extension to stable block (resubmission of 20/00390/FUL)
Site Address:	Stables Calverton Road Blidworth
Planning Application Ref:	21/00259/FUL
Outcome:	Grant Full Planning Permission

Proposal:	8no. Conifers - Fell
Site Address:	Blidworth Farm Lodge Main Street Blidworth NG21 0QH
Planning Application Ref:	21/00310/TWCA
Outcome:	The District Council has no objection to the proposals.

Proposal:	Proposed change of use of paddock to equestrian use, erection of a stable block, provision of hard standing and the formation of access and parking area
Site Address:	Land On The Corner Of New Lane And Cross Lane Blidworth
Planning Application Ref:	20/02109/FULM
Outcome:	Refuse Full Planning Permission Major

Proposal:	Extension to side of existing unit
Site Address:	Mb Service Centre Leach Way Blidworth NG21 0RU
Planning Application Ref:	21/00172/FUL
Outcome:	Grant Full Planning Permission

Proposal:	Re-use of redundant ancillary office building to an office
Site Address:	Syke Breck Farm Blidworth Lane Blidworth NG21 0NZ
Planning Application Ref:	21/00419/FUL
Outcome:	Grant Full Planning Permission

All noted.

- 21/14 To note – Correspondence received**
All relevant correspondence sent out via email
- 21/15 To Note – The date of the next Parish Council Meeting – As agreed earlier**
- 21/16 Exclusion of Public (Confidential Items)**
In accordance with Public Bodies (admission to meetings) Act 1960 section 1(2) the Council exclude the public and press from the meeting by reason of the confidential nature of the business to be transacted.

Meeting closed 9.37pm